



Office of the Zoning Administrator

118 E. Main St.

Denmark, WI 54208

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**APPLICATION for SITE PLAN REVIEW**  
**RESIDENTIAL ATTACHED and DETACHED ACCESSORY STRUCTURES**  
(excluding pools, fences, and signs)

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*This application and its application fee is required to determine compliance with the **Zoning Ordinance**. Once approved, a separate application and application fee is required to determine compliance with the **Building Code**.*

*This Application **must be completed in full**. The Village of Denmark **cannot accept** an incomplete Application Form or an Application Packet lacking all required information.*

**Contact Information:**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant / Agent (if different from Property Owner): \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Developer / Contractor (as applicable): \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Description:**

Address: \_\_\_\_\_ Parcel ID: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Lot Size: \_\_\_\_\_ Lot Width: \_\_\_\_\_

(If additional parcels, please attach as separate sheet)

**Type of Structure Proposed** (please check):

Garage: \_\_\_\_\_ Shed: \_\_\_\_\_ Deck: \_\_\_\_\_ Gazebo/Pergola: \_\_\_\_\_

Other: \_\_\_\_\_

Current Use of Property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Open Space:**

Chapter 315-123.C(156) of the Village of Denmark Zoning Ordinance defines 'Open Space' as: *'The areas of a lot which contain permeable surfaces and shall remain unbuilt and shall not be used for parking, storage, access drives, or display. The use of gravel or pavers shall not be considered permeable surface for the calculation of open space. Open space represents many different landscaping elements, including greens, quadrangles, lawns, hedgerows, gardens, pathways/walkways, groves, wooded areas, fields, and natural areas.'*

Percent of property maintained as open space: \_\_\_\_\_%

**Application Checklist:**

The purpose of the Application Checklist is to ensure a complete submittal has been prepared and to expedite the review process. The checklist is not necessarily inclusive of all requirements needed to obtain Site Plan approval and does not absolve the Applicant from compliance with other applicable sections of the Zoning Ordinance.

A site plan drawing is required showing the information listed in the table below.

Please complete the checklists for Zoning Change in full by entering a [✓], [o], [-], or [?] as applicable, into each box in the Code column in the table below.

- ✓ Shown on Site Plan
- Included with Application Packet
- Appears Inapplicable
- ? Cannot Determine if Required

Code	Site Plan Drawing Submittal Requirements
	Dimensions of lot, including area (in acres or square feet) and street frontage (in feet).
	All building and yard setback lines, including distance from all existing structures to applicable property lines.
	The type, area (in square feet), and location of all existing structures, including dwelling units, detached garages, pools, driveways, decks, and the like.
	The type, size, and location of all proposed structures, including distance from right-of-way and all applicable property lines.
	Existing and proposed rights-of-way.
	Existing and proposed easements for and locations of all utility lines, including sanitary sewers, water mains, storm sewers, other drainage facilities and features, communications lines, electrical lines, natural gas lines and other utilities present on and around the site, as applicable.
	Scaled architectural plans and color building elevations, color perspective drawings, or color sketches illustrating the design, floor area, height, and roof pitch of proposed structure(s).

Additional plans and data may be required when determined by the Zoning Administrator to be necessary in order to complete a thorough and efficient review. Certain submission requirements may be waived when determined by the Zoning Administrator to be superfluous.

**Signature and Certification:**

*I certify the information presented on this Application and the drawings, plans, and other materials included therein are, to the best of my knowledge, complete and in accordance with the Zoning Ordinance.*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Application Fee:**

The Application Fees for a Site Plan Permit are as follows:

1. Accessory Dwelling Unit - \$100.00
2. Detached Garage - \$50.00
3. All Other Accessory Structures - \$25.00

The Application shall not be accepted until the Application Fee has been paid.